

**ENFIELD BOARD OF EDUCATION
ENFIELD, CONNECTICUT**

Time-Place:

**Council Chambers
820 Enfield Street
Enfield, CT
7:00 PM Regular Meeting**

Date: 05/10/16

- 1. Call to Order -- 7:00 PM**
- 2. Invocation or Moment of Silence -- Tom Sirard**
- 3. Pledge of Allegiance -- Tom Sirard**
- 4. Fire Evacuation Announcement**
- 5. Roll Call**
- 6. Board Guest(s)**
- 7. Superintendent's Report**
 - a. Student Representatives Report**
 - b. Lego Celebration**
 - c. Jr. National Honor Society Induction Ceremony**
 - d. Transition Night for Incoming Grade 3 Students**
 - e. May Events**
- 8. Audiences**
- 9. Board Members' Comments**
- 10. Unfinished Business**
 - a. Transition Update**
 - b. Receipt of and Action upon Recommendation of Superintendent of Schools Concerning Teacher Contract Non-renewals in Accordance with Connecticut General Statutes 10-151**
- 11. New Business**
 - a. Approval of School Readiness Grant**
 - b. FY2016-17 School Calendar Revision**
- 12. Board Committee Reports**
 - a. Building Committee**
 - b. Policy Committee**
- 13. Approval of Minutes: Regular Meeting Minutes -- April 26, 2016**
- 14. Approval of Accounts and Payroll**
- 15. Correspondence and Communications**
- 16. Audiences**
- 17. Executive Session**
 - a. Matter(s) Related to Collective Bargaining**
 - b. Matter(s) Related to Personnel**
- 18. Adjournment**



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: May 10, 2016
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Superintendent's Report

- a. **Student Representative Report(s)**: Enclosed in your packet, you will find a report from both BOE Student Representatives regarding events/happenings at their respective high schools. Student Representatives may have some additional information or comments to share with Board members.
- b. **LEGO Celebration**: Enfield Public Schools and LEGO will hold a celebration event at the Stowe Early Learning Center on Wednesday, May 11th. A flyer and press release with additional information is included in your packet.
- c. **Jr. National Honor Society Induction Ceremony**: The John F. Kennedy Middle School Jr. National Honor Society Induction will be held on Thursday, May 12th in the Auditorium at 7:00 PM. An invitation has been included in your packet.
- d. **Transition Night for Incoming Grade 3 Students**: Incoming grade 3 students and parents will have the opportunity to visit the intermediate schools on Tuesday, May 17th. Flyers for these school events have been also included in your packet.
- e. **May Events**: Listed below are some of the events that are happening at our schools during May:
 - May 11 - LEGO Celebration will be held at the Stowe Early Learning Center at 6:00 PM;
 - May 12 - Jr. NHS Induction Ceremony will be held in the John F. Kennedy Middle School Auditorium at 7:00 PM;
 - May 13 - EHS Play "Little Shop of Horror" will be held in the Enrico Fermi High School Auditorium at 7:00 PM;
 - May 14 - Fantastic Music Festival will be held in the John F. Kennedy Middle School Auditorium at 11:30 AM;
 - May 14 - EHS Play "Little Shop of Horror" will be held in the Enrico Fermi High School in the Auditorium at 2:00 PM;
 - May 16 - Parkman Concert will be held in the Edgar H. Parkman APR at 6:30 PM;

Over →

- May 16 - Whitney Concert will be held in the Eli Whitney APR at 6:30 PM;
- May 17 - Grade 2 – 3 Transition Night will be held at the Intermediate Schools (Prudence Crandall, Edgar H. Parkman & Eli Whitney) at 6:00 PM;
- May 18 - BOE Curriculum Meeting will be held in the Academic Conference Room at 5:00 PM;
- May 18 - JFK Band Concert will be held in the John F. Kennedy Middle School Auditorium at 7:00 PM;
- May 19 - FHS Instrumental Concert will be held in the Enrico Fermi Auditorium at 6:30 PM;
- May 22 - FHS Alumni Band Farewell Concert will be held in the Enrico Fermi Auditorium at 1:00 PM;
- May 23 - BOE Finance Meeting will be held in the Board Conference Room at 5:30 PM;
- May 23 - First Readers Ceremony will be held in the Enrico Fermi Auditorium at 6:00 PM.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: May 10, 2016
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Transition Update

At this time, I will update the Board regarding the Enrico Fermi/Enfield transition.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: May 10, 2016
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Receipt of and Action upon Recommendation of Superintendent of Schools Concerning Teacher Contract Non-renewals in Accordance with Connecticut General Statutes 10-151

Board members approved the non-renewals of certified teacher contracts at the April 12th Board of Education meeting. At this time, I will update the Board regarding recalling any non-renewed certified teachers.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriately regarding authorizing the Superintendent to recall any non-renewed certified teachers.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: May 10, 2016
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Approval of School Readiness Grant

We welcome Dawn Homer-Bouthiette, our new Director of Social Services for the Town of Enfield and Karen Weseliza, Chair from the School Readiness Council (KITE) to tonight's meeting. They will give an overview of the School Readiness Grant. This grant requires approval from both the member of the Board of Education and Town Council. The Town Council will review this grant on May 16th.

Ms. Homer-Bouthiette and Ms. Weseliza are available to answer any questions from the Board.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding Approving the School Readiness Renewal Grant for FY2016-17 as presented.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: May 10, 2016
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: FY2016-17 School Calendar Revision

At the last Board of Education meeting, the Board approved time adjustments for regular school days and two hour delay schedule. As part of these changes, the FY2016-17 School Calendar will need to reflect these time changes. Please note that we are not changing any of the calendar dates.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriately regarding approving the FY2016-17 School Calendar Revisions as presented.



ENFIELD PUBLIC SCHOOLS

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Date: May 10, 2016
To: Enfield Board of Education
From: Dr. Jeffrey A. Schumann
Re: Executive Session

The Board of Education needs to discuss the following item:

- Matter(s) Related to Collective Bargaining
- Matter(s) Related to Personnel

Therefore, I recommend that the Enfield Board of Education enter into executive session, with the appropriate personnel invited, for the reasons described above. An affirmative vote of two-thirds of the members present and voting is required. Board members can relocate to the Enfield Room for the executive session.



EHS/FHS Student Representative Reports – May 10, 2016

Enfield High & Enrico Fermi High School:

- EHS Play “Little Shop of Horror” will be held on May 13th at Enrico Fermi High School in the Auditorium at 7:00 PM;
- EHS Play “Little Shop of Horror” will be held on May 14th at Enrico Fermi High School in the Auditorium at 2:00 PM;
- EHS Safe Grad Tag Sale will be held on May 15th at Broyhill Furniture starting at 10:00 AM;
- FHS Instrumental Concert will be held on May 19th at Enrico Fermi High School in the Auditorium at 6:30 PM;
- FHS Sr. Prom will be held on May 20th at Chez Josef at 6:00 PM;
- FHS Alumni Band Farewell Concert will be held on May 22nd at Enrico Fermi High School in the Auditorium at 1:00 PM.

Athletics for the Week of May 9th

Monday, May 9			Game Time	Bus Time
<u>HOME</u>				
GRANBY MEMORIAL	@	ENFIELD BOYS TENNIS	3:45 P.M.	
TOLLAND	@	FERMI GOLF (Grassmere CC)	3:00 P.M.	
TOLLAND	@	FERMI BOYS TENNIS	3:45 P.M.	
AVON	@	FERMI BASEBALL (JV)	3:45 P.M.	
<u>Away</u>				
JFK Baseball & Softball	@	Tolland Middle School	3:45 P.M.	2:20 P.M.
Enfield Golf	@	Keney Park – Hartford (Classical Magnet)	3:00 P.M.	1:45 P.M.
Enfield Girls Tennis	@	Granby Memorial High School	3:45 P.M.	2:15 P.M.
Enfield Softball (Varsity)	@	Bolton High School	3:45 P.M.	2:15 P.M.
Fermi Girls Tennis	@	Tolland High School	3:45 P.M.	2:15 P.M.
Fermi Baseball (Varsity)	@	Avon (Buckingham Field)	3:45 P.M.	2:15 P.M.
Fermi Boys Volleyball	@	Rockville High School (JV)	5:00 P.M.	3:45 P.M.
Fermi Boys Volleyball	@	Rockville High School (Varsity)	6:00 P.M.	-----
Tuesday, May 10				
<u>HOME</u>				
SUFFIELD	@	ENFIELD BOYS TENNIS	3:45 P.M.	
EAST GRANBY	@	ENFIELD SOFTBALL (JV)	4:00 P.M.	
MANCHESTER	@	FERMI GIRLS TENNIS	3:45 P.M.	
E.O. SMITH	@	FERMI BASEBALL (JV & Varsity)	3:45 P.M.	
HALL	@	FERMI SOFTBALL (JV & Varsity)	3:45 P.M.	
TOLLAND	@	FERMI BOYS & GIRLS TRACK	3:45 P.M.	
<u>Away</u>				
JFK Baseball & Softball	@	Public Safety Academy (Enfield)	3:45 P.M.	2:20 P.M.
Enfield Girls Tennis	@	Suffield High School	3:45 P.M.	2:15 P.M.
Enfield Boys & Girls Track	@	Stafford High School / East Granby	4:00 P.M.	2:30 P.M.
Enfield Boys Volleyball	@	Wolcott Tech High School (JV)	4:00 P.M.	2:15 P.M.
Enfield Boys Volleyball	@	Wolcott Tech High School (Varsity)	5:00 P.M.	-----
Fermi Boys Volleyball	@	Bulkeley High School / HMTCA (JV)	5:00 P.M.	3:45 P.M.
Fermi Boys Volleyball	@	Bulkeley High School / HMTCA (V)	6:00 P.M.	-----
Wednesday, May 11				

<u>HOME</u>				
PLAINVILLE MS	@	JFK BASEBALL	4:00 P.M.	
PLAINVILLE MS	@	JFK SOFTBALL	4:00 P.M.	
GRANBY MEMORIAL	@	ENFIELD GOLF (Cedar Knob, Somers)	3:00 P.M.	
SUFFIELD	@	ENFIELD BASEBALL (JV)	4:00 P.M.	
SUFFIELD	@	ENFIELD SOFTBALL (Varsity)	4:00 P.M.	
NORWICH FREE ACAD.	@	ENFIELD BOYS VOLLEYBALL (JV)	4:00 P.M.	
NORWICH FREE ACAD.	@	ENFIELD BOYS VOLLEYBALL (Varsity)	5:45 P.M.	
ROCKVILLE	@	FERMI GOLF (Grassmere CC)	3:00 P.M.	
PLATT	@	FERMI BOYS TENNIS	3:45 P.M.	
ROCKVILLE	@	FERMI SOFTBALL (JV & Varsity)	3:45 P.M.	
CONARD	@	FERMI BOYS VOLLEYBALL (JV)	4:00 P.M.	
CONARD	@	FERMI BOYS VOLLEYBALL (Varsity)	5:00 P.M.	
<u>Away</u>				
JFK Boys & Girls Track	@	Suffield Middle School	3:45 P.M.	2:20 P.M.
Enfield Girls Tennis	@	East Granby High School	3:45 P.M.	2:15 P.M.
Enfield Softball (JV)	@	Suffield High School	4:00 P.M.	2:30 P.M.
Enfield Baseball (Varsity)	@	Suffield High School	4:00 P.M.	-----
Fermi Baseball (JV)	@	Rockville High School	3:45 P.M.	2:15 P.M.
Fermi Baseball (Varsity)	@	Rockville (Henry Park)	3:45 P.M.	-----
Thursday, May 12				
<u>HOME</u>				
CANTON	@	ENFIELD GIRLS TENNIS	3:45 P.M.	
<u>Away</u>				
Enfield Golf	@	South Windsor (Top Stone Golf Course)	3:00 P.M.	1:45 P.M.
Enfield Boys Tennis	@	Canton High School	3:45 P.M.	2:15 P.M.
Enfield Softball (JV)	@	Suffield (Bruce Park)	4:00 P.M.	2:30 P.M.
Enfield Softball (Varsity)	@	Suffield High School	4:00 P.M.	-----
Fermi Softball (JV)	@	E.O. Smith (Southeast Park)	3:45 P.M.	2:15 P.M.
Fermi Softball (Varsity)	@	E.O. Smith High School	3:45 P.M.	-----
Friday, May 13				
<u>HOME</u>				
WINDSOR LOCKS	@	ENFIELD SOFTBALL (Varsity)	3:45 P.M.	
BULKELEY / HMTCA	@	ENFIELD BOYS VOLLEYBALL (JV)	4:00 P.M.	
BULKELEY / HMTCA	@	ENFIELD BOYS VOLLEYBALL (V)	5:00 P.M.	
E.O. SMITH	@	FERMI BOYS TENNIS	3:45 P.M.	
SOUTH WINDSOR	@	FERMI SOFTBALL (JV & Varsity)	3:45 P.M.	
<u>Away</u>				
JFK Baseball & Softball	@	Windsor Locks Middle School	3:45 P.M.	2:20 P.M.
Enfield Baseball (JV & V)	@	Windsor Locks High School	4:00 P.M.	2:30 P.M.
Fermi Girls Tennis	@	E.O. Smith High School	3:45 P.M.	2:15 P.M.
Fermi Baseball (JV)	@	South Windsor (Nevers Rd. Park)	3:45 P.M.	2:15 P.M.
Fermi Baseball (Varsity)	@	South Windsor (Rotary Field)	3:45 P.M.	-----
Saturday, May 14				
<u>HOME</u>				

<u>Away</u>				
Fermi Girls Track	@	CT Relays (South Windsor High School)	10:00 A.M.	8:00 A.M.
Sunday, May 15		NO PRACTICES OR GAMES SCHEDULED		

Enfield Public Schools & LEGO presents...

Building Tomorrow Project

Celebration Event



Refreshments
& Door Prizes

Life-size
LEGO
Models

Hosted by EPS
Students and
Teachers

SAVE THE DATE

WHEN: May 11

TIME: 6:00-8:00

WHERE: Stowe Early Learning Center

117 Post Office Road

WHO: Grades K-5

Showcase
of Student
Projects in
Grades K-5





ENFIELD PUBLIC SCHOOLS

27 SHAKER ROAD • ENFIELD, CONNECTICUT 06082
TEL: 860.253.6500 • FAX: 860.253.6510 • WWW.ENFIELDSCHOOLS.ORG

FOR IMMEDIATE RELEASE

From: Ms. Michelle Middleton, Chief Academic Officer

Date: May 6, 2016

The office of the Superintendent of Schools is pleased to announce the celebration event for the LEGO Building Tomorrow Project. Please join us on May 11, 2016 at the Stowe Early Learning Center located at 117 Post Office Road, Enfield from 6:00 to 8:00 PM. This event is being hosted by the Enfield Public Schools Teachers and Students. Students from Kindergarten through Grade 5 will showcase their projects. Life-size LEGO models will be displayed. There will be door prizes and refreshments will be served.

We look forward to seeing you on May 11th at the Stowe Early Learning Center.

Item # 7c.

Dear Board Member,

The advisors of the National Junior Honor Society cordially invite you to attend the induction ceremony of the NJHS in the auditorium of JFK Middle School on May 12th at 7 p.m. Refreshments will be available in the library afterward. This will be a great acknowledgement of the hard work our thirty-eight 8th grade inductees have done and the accomplishments they have achieved during their middle school years. We would enjoy your presence at the event.

Sincerely,

Elana Beebe, David Guertin, Lisa Alpert
The 2016 NJHS Advisors

PRUDENCE CRANDALL SCHOOL

will be hosting an

OPEN HOUSE

for incoming Grade 3 students and their families

TUESDAY, May 17, 2016 from 6:00-7:00 PM

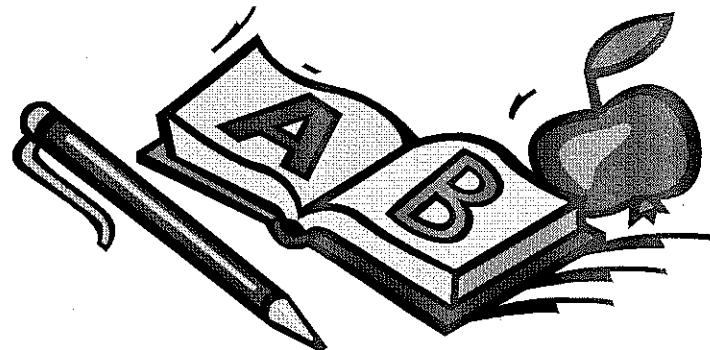
at Prudence Crandall School

150 Brainard Road

The evening will begin promptly at 6:00 PM in the Cafeteria

Please come and tour your "new" school and meet your Principal and the Grade 3 teachers.

We look forward to seeing you!



EDGAR H. PARKMAN SCHOOL

will be hosting an

OPEN HOUSE

for incoming Grade 3 students and their families

Tuesday, May 17, 2016

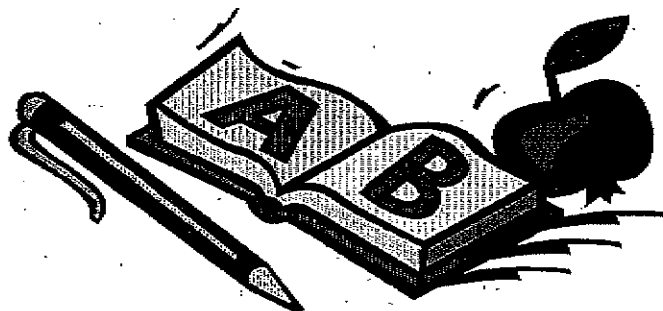
at Edgar H. Parkman School

165 Weymouth Road

The evening will begin promptly at 6:00 PM in the Cafeteria

Please come and tour your "new" school and meet your Principal and the Grade 3 teachers.

We look forward to seeing you!



ELI WHITNEY SCHOOL

will be hosting an

OPEN HOUSE

for incoming Grade 3 students and their families

TUESDAY, May 17, 2016 from 6:00-7:00 PM

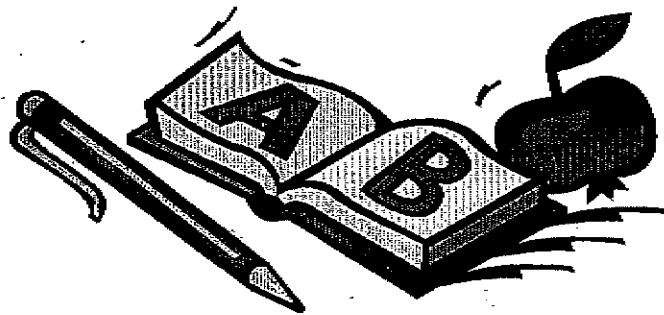
at Eli Whitney School

94 Middle Road

The evening will begin promptly at 6:00 PM in the Cafeteria

Please come and tour your "new" school and meet your Principal and the Grade 3 teachers.

We look forward to seeing you!





Item # 11a.

TOWN OF ENFIELD

May 2, 2016

Honorable Members
Town of Enfield Board of Education
Enfield, Connecticut

Subject: Connecticut State Department of Education School Readiness Grants

Background:

The Department of Social Services would like to submit one application to the Connecticut State Department of Education: the School Readiness Grant for July 1, 2016-June 30, 2017. This grant is submitted jointly by the Town Manager and the Superintendent of Schools. The School Readiness Grant for \$281,106 will provide for 30 preschool slots for three and four year olds that will be provided by the Enfield Child Development Center.

This grant is open to all qualified programs serving children in Enfield through a local RFP process. Qualifications include programs with qualified staff, as well as programs that are either NAEYC accredited or in the process of becoming accredited.

This grant requires active participation of the School Readiness Council/ KITE. There will be an evaluation process, which monitors the performance in meeting the goals set by the grant by the State Board of Education. Funding for subsequent years is contingent upon successful completion and submission of the final report.

Any Board Members wishing to review the grant may do so at the Office of the Director of Social Services after May 15, 2016, due to the large size of the application. An email copy can also be sent to a Board Member upon request.

Respectfully Submitted,

Dawn Homer-Bouthiette
Director of Social Services

School Readiness Grant Overview

Purpose of Grant as outlined in Connecticut General Statutes Section 10-16o is to:

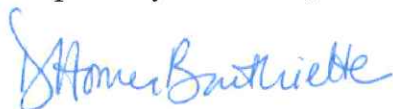
- (1) Provide open access for children to quality programs that promote the health and safety of children and prepare them for formal schooling;
- (2) Provide opportunities for parents to choose among affordable and accredited programs;
- (3) Encourage coordination and cooperation among programs and prevent the duplication of services;
- (4) Recognize the specific services needs and unique resources available to particular municipalities and provide flexibility in the implementation of programs;
- (5) Prevent or minimize the potential for developmental delay in children prior to their reaching the age of five;
- (6) Enhance federally funded school readiness programs;
- (7) Strengthen the family through: (A) encouragement of parental involvement in a child's development and education; and (B) enhancement of a family's capacity to meet the special needs of the children, including children with disabilities;
- (8) Reduce educational costs by decreasing the need for special education services for school age children and to avoid grade repetition;
- (9) Assure that children with disabilities are integrated into programs available to children who are not disabled; and
- (10) Improve the availability and quality of school readiness programs and their coordination with the services of child care providers.

This grant is submitted jointly by the Town Manager and the Superintendent of Schools. The School Readiness Grant for \$281,106 will provide for 30 preschool slots for three and four year olds that will be provided by the Enfield Child Development Center.

This grant requires active participation of the School Readiness Council/KITE. There will be an evaluation process, which monitors the performance in meeting the goals set by the grant by the State Board of Education. Funding for subsequent years is contingent upon successful completion and submission of the final report.

Any Board Members wishing to review the grant may do so at the Office of the Director of Social Services after May 15, 2016.

Respectfully Submitted,



Dawn Homer-Bouthiette
Director of Social Services

Enfield Public Schools 2016/17 School Calendar



Professional Learning Days

- August 30 - Staff Convocation
- August 31
- September 1
- September 2
- November 8
- February 21

School Closing Hotline - 860-253-5170
Website - www.enfieldschools.org

Prof. Learning Community Mtg. & Early Rel w/Lunch

- September 28
- October 26
- December 14
- January 11
- March 29
- April 26
- May 31

- Color Code
- Full Day PL
- Half Day PL
- Elem. Conf.

AUGUST - 0 Days						
s	m	t	w	th	f	s
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	*30*	<31>			

30 Staff Convocation Day - NS
31 Professional Learning Day - NS

SEPTEMBER - 19 Days						
s	m	t	w	th	f	s
				<1>	<2>	3
4	[5]	"6"	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28>	29	30	

<1 & 2> Professional Learning Day - NS
[5] Labor Day - NS
"6" First Day of School
28> K-12 Early Release & Staff PL

OCTOBER - 20 Days						
s	m	t	w	th	f	s
						1
2	3	4	5	6	7	8
9	[10]	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26>	27	28	29
30	31					

[10] Columbus Day Observed - NS
26> K-12 Early Release & Staff PL

NOVEMBER - 17 Days						
s	m	t	w	th	f	s
		1	2	3	4	5
6	7	<8>	9	10	<11>	12
13	14	15>	16	17>	18	19
20	21	22	[23]	[24]	[25]	26
27	28	29	30			

<8> Election Day & Staff PL - NS
<11> Veteran's Day - NS
14 & 16 - K-5 Evening Elementary Conf.
15>&17> 6-12 Early Rel & Staff PL
15>&17> K-5 Early Rel. Day - Elem. Conf.
29 - 6-8 Evening Conferences
30 - 6-8 Afternoon Conferences
30 - 9-12 Evening Conferences
[23-25] Thanksgiving Break - NS

DECEMBER - 17 Days						
s	m	t	w	th	f	s
				1	2	3
4	5	6	7	8	9	10
11	12	13	14>	15	16	17
18	19	20	21	22	23	24
25	[26]	[27]	[28]	[29]	[30]	31

14> K-12 Early Release & Staff PL
[26-30] Christmas Vacation - NS

JANUARY - 20 Days						
s	m	t	w	th	f	s
1	[2]	3	4	5	6	7
8	9	10	11>	12	13	14
15	[16]	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

[2] New Year's Day - NS
[16] MLK Day - NS
11> K-12 Early Release & Staff PL

FEBRUARY - 18 Days						
s	m	t	w	th	f	s
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	[20]	<21>	22	23	24	25
26	27	28				

[20] President's Day - NS
<21> Staff PL - NS

MARCH - 23 Days						
s	m	t	w	th	f	s
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29>	30	31	

29> K-12 Early Release & Staff PL

APRIL - 15 Days						
s	m	t	w	th	f	s
						1
2	3	4	5	6	7	8
9	[10]	[11]	[12]	[13]	[14]	15
16	17	18	19	20	21	22
23	24	25	26>	27	28	29
30						

[10-14] Spring Vacation - NS
[14] Good Friday - NS
26> K-12 Early Release & Staff PL

MAY - 22 Days						
s	m	t	w	th	f	s
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	[29]	30	31>			

[29] Memorial Day Observed - N/S
31> K-12 Early Release & Staff PL

JUNE - 10 Days						
s	m	t	w	th	f	s
				1	2	3
4	5	6	7	8	9	10
11	12	13	"14"	15	16	17
18	19	20*	21	22	23	24
25	26	27	28	29	30	

"14" - 181st Student Day
20* - 185th Student Day - EHS Graduation

Regular School Hours

- 9:05 - 3:31 - SELC
- 8:55 - 3:21 - K-2
- 8:40 - 3:06 - 3-5
- 7:48 - 2:36 - 6-8
- 7:26 - 2:02 - 9-12

Two Hour Delay Hours

- 11:05 - 3:31 - SELC
- 10:55 - 3:21 - K-2
- 10:40 - 3:06 - 3-5
- 9:48 - 2:36 - 6-8
- 9:26 - 2:02 - 9-12

Head Start Two Hour Delay

Part Day Program - Cancelled
Full Day Program - Use Head Start Two Hour Delay Schedule

Pre-K Two Hour Delay

AM-Pre-K - Cancelled
PM-Pre-K - 12:20 - 2:50 PM

Early Release Days with Lunch

- 2:00 - SELC
- 1:50 - K-2
- 1:35 - 3-5
- 1:00 - 6-8
- 12:20 - 9-12

*Early Release Days without Lunch

- 10:55 - Head Start
- 11:10 - AM Pre-K

Last Two Days of School:

The last two days of school will be Early Release Days with lunch for grades K-8. The last day of school is subject to change due to school cancellations.

Firm Graduation Dates:

EHS: (June 20th) 185th Day

Note: In the event that school closings require that school be extended beyond June 30th, makeup days from that point will be deducted from the April vacation commencing with the "first day" of the vacation and working into the week.

Approved: 02-09-16
Revised: 05-10-16

**BOARD OF EDUCATION
REGULAR MEETING MINUTES
APRIL 26, 2016**

A regular meeting of the Enfield Board of Education was held at Town Hall in Council Chambers, located at 820 Enfield Street, Enfield, CT on April 26, 2016.

1. **CALL TO ORDER:** The meeting was called to order at 7:00 PM by Tom Sirard.
2. **INVOCATION OR MOMENT OF SILENCE:** Ray Peabody
3. **PLEDGE OF ALLEGIANCE:** Ray Peabody
4. **FIRE EVACUATION ANNOUNCEMENT:** Tom Sirard announced the fire evacuation announcement.
5. **ROLL CALL:**

MEMBERS PRESENT: Walter Kruzel, Raymond Peabody, Lori Unghire, Mike Ludwick, Tina LeBlanc, Tim Neville, Stacy Thurston, Vin Grady and Tom Sirard

MEMBERS ABSENT: None

ALSO PRESENT: Dr. Jeffery Schumann, Superintendent; Mr. Christopher Drezek, Deputy Superintendent; FHS Student Representative Thomas Vose and EHS Student Representative Lia Wilcox

6. **BOARD GUEST(S):** None
7. **SUPERINTENDENT'S REPORT:**
 - a. Student Representatives – as presented
 - b. Grants Report – as presented
 - c. Personnel Report – as presented

8. **AUDIENCES** - None

9. **BOARD MEMBER COMMENTS**

Mr. Peabody stated the joint budget workshop with the Town Council was very positive. Dr. Schumann's presentation showed value and areas where we would like to improve on. That is the foundation of any budget.

Mr. Peabody agrees with Mr. Neville that the budget process is an education process. This is what he sees being done – we are educating our colleagues and members of the community about the education budget. He spoke to Mayor Kaupin and he agreed that this was the best joint meeting we have held in many years. We discussed this at tonight's Finance meeting and we would like to continue these conversations with our colleagues. We need additional joint meetings. Everyone will know where we are and where we are going. This way, we can all make informed decisions.

Mr. Peabody congratulated The Parent Leadership Academy and Two Mom's on a Mission. The PLA is doing such good job. Two Mom's held fund raising event – Quarter Auction that helps our schools and communities.

Mr. Peabody encouraged all community members to vote.

Mrs. Unghire also enjoyed the joint meeting with the Town Council members. We are going in the right direction. She looks forward to future meetings. We were able to discuss our education budget concerns and learned about the Town budget concerns in the process.

Mrs. Unghire wished Buzz Robotics good luck in their upcoming competition.

Mr. Ludwick thanked the Mayor, Town Council members and Town Administration along with Board members and School Administration for working on tough budget issues in a public forum setting. This was done very professionally and respectfully in a public forum. This was an effective meeting. The budget is a full time job. We have started to build momentum and need to continue this. Our ultimate goal is to find the passions from each Town Council and Board Member and draw upon our areas of expertise to help us do some great things for Enfield.

Mr. Ludwick feels the Board has fought hard for our budget needs. He hopes we see some positive things in a couple of weeks from our talks with our colleagues.

Mrs. LeBlanc congratulated FHS Student Representative Tom Vose for his college selection. This is an overwhelming decision for students and families. We are currently looking at colleges.

Mrs. LeBlanc wished the Buzz Robotics Team good luck for their upcoming competition in St. Louis.

Mrs. LeBlanc stated that she registered to vote as an independent when she was 18. This is the first time she has voted in a primary election. She urged community members to also go out and vote.

Mrs. LeBlanc inquired about the current high school uniforms and what will be done with them. She has received numerous e-mails and calls from people inquiring about them. She is not sure if this should be addressed by the Transition Committee or Board Leadership.

Mrs. LeBlanc also inquired about the motion the Board made about releasing Fermi back to the Town with conditions. Was this legal? She would like some clarification about this.

Mr. Neville also received calls about uniforms. He is glad Mrs. LeBlanc brought this up.

Mr. Neville thanked Mr. Peabody for using his quote about the budget process is an education process. People do not fully understand how the State, local and Federal government work. He thanked Dr. Schumann for putting the budget in a priority list. This lets community members know where we stand. This is a good process. We are all looking for what is best and are looking for a solution for our students. We need patience, respect and understanding while we work through the budget. He knows we will discuss the budget later on the agenda.

Mr. Grady stated he saw how our Legislators and Senate are working together at the State Capital. He spent the day there today. They were discussing a bill regarding cancer bill for Fire Fighters. We all care about the budget. Education should take priority over the roads. He hopes that we can come together and do what is right for our town and school system. We need respect and patience while we work together during the budget process.

Mr. Kruzel echoed the comments made tonight about the joint workshop. He also wished Buzz Robotics good luck in the upcoming contest in St. Louis.

Chairman Sirard also wished Buzz Robotics good luck.

Chairman Sirard stated the topic of the old uniforms can be addressed by Board Leadership.

Chairman Sirard stated regarding Fermi being returned to the town with conditions. This came from the recommendation from Board Leadership. This has brought attention to the JFK building and Fermi building. He has not heard anything about this being legal or not. He considers this a closed issue.

10. UNFINISHED BUSINESS

a. Transition Update

Dr. Schumann reported that we heard from Mr. Daigle today, that the Enfield High School gym should be open for student use on Friday.

Dr. Schumann reported the weight room is being used by the students. Some of the weights that were in a storage unit rusted. They are rusted beyond repair. We are looking into this with our insurance carrier to see if they can be replaced. We are also checking with the Building Committee to see if this is something they can possibly purchase if the weights are not covered by our insurance carrier. If neither can replace these items, we would need to look into the operating budget to replace them.

Mr. Ludwick stated we have many gyms in Enfield and possibly one of them could donate some equipment. It is a shame that this happened. He hopes the insurance carrier can pick this up.

Dr. Schumann stated it would not hurt to ask them.

Mr. Ludwick also would like information regarding grand opening dates to be announced to the community. Many community members are very excited and interested about the new high school and are looking for tours. He would like communication to be shared with the public.

Mr. Kruzel stated he will address the equipment issue at the next Building Committee meeting. He would like to look at the equipment. There could be some things that we could do.

Mr. Neville added possibly the weights just need to be sanded. He does not know where we could take the money from our operating budget. Asking the gyms in Enfield is a good idea.

Mr. Kruzel stated he has some ideas about this and will look into this.

Mr. Ludwick stated maybe we could change the color to reflect our Eagle colors.

Chairman Sirard added that he knows where we could have them recoated. He asked Mr. Kruzel to keep him posted.

b. Discussion and action if any regarding Appointing Board Liaison(s) to the Joint Facilities Committee

Chairman Sirard addressed this item with the Board. Board members agreed to have Walter Kruzel and Tim Neville represent the Board on this joint committee with the Town Council.

Mr. Kruzel moved, seconded by Mr. Peabody that the Enfield Board of Education appoints Walter Kruzel and Mr. Neville as the Board Liaisons to the Joint Facilities Committee.

A vote by **roll-call 9-0-0** passed unanimously.

Chairman stated that both Mr. Kruzel and Mr. Neville would be excellent representatives on this committee. They both have extensive knowledge about our schools.

c. Discussion and action if any regarding Appointing Board Liaison(s) to the John F. Kennedy Middle School Pre-Referendum Committee

Chairman Sirard address this item with the Board. Board members agreed to have Tina LeBlanc and Ray Peabody represent the Board on this joint committee with the Town Council.

Mr. Ludwick moved, seconded by Mr. Kruzel that the Enfield Board of Education appoints Tina LeBlanc and Ray Peabody as the Board Liaisons to the John F. Kennedy Middle School Pre-Referendum Committee.

A vote by **roll-call 9-0-0** passed unanimously.

11. NEW BUSINESS

a. SRO MOU

Dr. Schumann addressed this item with the Board. By state statute, in order to have SRO's (School Resource Officers) in our buildings, we need to have an MOU (Memorandum of Understanding) between the Superintendent and the Chief of Police. The Town Council and Attorney have looked at this and signed off on it. We have shared this with our Board Attorney. Mr. Drezek can address any additional questions.

Mr. Neville asked if this was something we previously discussed. Nothing has changed with this. Both Dr. Schumann and Mr. Drezek stated we had discussed this and there are no changes.

Mr. Neville moved, seconded by Mrs. Unghire that the Enfield Board of Education approves the SRO MOU and authorizes the Superintendent to endorse the document on behalf of the Board.

A vote by **roll-call 9-0-0** passed unanimously.

Chairman Sirard stated that Dr. Schumann is authorized to sign the document.

b. Adjustment to School Day Hours and Two Hour Delay Schedule

Dr. Schumann addressed this item with the Board. The regular school hours for students in grades 3-5 and 6-8 need to be adjusted. He met with ADCO members and they agree with the proposed time changes. These changes will decrease the amount of time our K-2 students are waiting to enter school in the morning. These time adjustments will solve the transportation concerns.

Dr. Schumann addressed moving to a 2 hour delay for inclement weather days from a 90 minute delay schedule. This will give our Buildings and Grounds crew additional time in the morning to clear our schools. There were several occasions this year that we could have benefited from the additional time. This will also simplify delays for families by using a 2 hour delay. This would also align us with what other school districts are doing. This was also address with ADCO members and nutrition services. We will need to update the school calendar to reflect the time changes.

Mr. Grady asked if these proposed changes will cause any contractual concerns. Dr. Schumann stated no the students in grades 3-8 days will just be adjusted by 5 minutes.

Mr. Neville asked if these changes will affect the Parochial schools. They typically follow our lead. Dr. Schumann stated he will let them know about the 2 hour delay change. He does not believe this change would affect them. They could still continue to use a 90 minute delay if they want.

Chairman Sirard asked if these changes will affect any policies. Dr. Schumann stated none of our policies set school hours or delay times.

Chairman Sirard stated the calendar would need to be adjusted to reflect the new times. Dr. Schumann stated we will not be changing any calendar dates, just the school hours. We will place this on the next agenda for the Board to formally revise.

Mr. Ludwick asked if the 2 hour delay would give you more flexibility if you need to close school for a full day from a 2 hour delay.

Dr. Schumann stated we had been on the fence a couple of time this year with close calls. The additional time will help.

Board members were all in agreement and will address this at the next Board meeting.

c. 2016-17 Budget Update (Review of Superintendent's Budget Memos)

Dr. Schumann agreed with Board members that the joint budget workshop was very productive. State funding and insurance costs are still unknown. The Town Manager is optimistic with funding projections. He has given the Board 3 memos regarding budget reductions by priority. We are preparing for possible reductions from the Town Manager's proposed budget. The Town Council is still deliberating on the budget.

Dr. Schumann stated the high school schedule and athletics were considered for possible reductions. We discussed this today with the high school principals. We also discussed cutting into the Eagle Hour.

Dr. Schumann stated academics over athletics is a tough decision. His recommendation is to do what is best for all children and he would recommend academics over athletics. The Board exists to provide a solid frameworks for our students to succeed. The new high school schedule will allow us to provide many opportunities for our students.

Dr. Schumann added the Eagle Hour will offer our students many opportunities at the high school. They will receive an additional 800 school instruction hours with this schedule. We have been working for the past 5 years on the new high school. Our students will gain valuable skillsets to succeed in life. He does not want to undermine what athletics can also do for our students. He hopes that we can find the budget resources so we do not need to make any cuts.

Chairman Sirard stated the public has been asking for a long term plan for the education system. This is a long term plan regarding academic credits for our students. He finds this hard to prioritize education when education is not put first.

Mrs. LeBlanc stated she understands where Dr. Schumann is coming from. If we cut athletics we have no rights to open up the new high school. Colleges look at everything, not just academics. They are looking for well-rounded students with extracurricular activities along with academics. The high school experience needs athletics to be part of it. We all discussed

our budget concerns with the Town Council members. They know what is at stake here. She understands that academics comes first but athletics is also needed for our students. Not having athletics would change the high school experience for our students.

Mr. Peabody agrees with Mrs. LeBlanc. The key to success in life is team work. Being part of an athletic team comes into play. Everyone on a team has a role. He understands Dr. Schumann's position and the Town's budget concerns. Colleges look at well-rounded students. If we are forced to make this decision it will be a tough choice. We will need to do this by priorities. High school is about the experience. When you go to a basketball game, hockey game soccer game or band competition, they are all part of the high school experience. Our schools need to be the center of the community. We will need to discuss and support hard decisions when it comes to the budget.

Mr. Peabody added that budget cuts are always hard to make. Last year, we needed to make tough decisions and this year doesn't look any better. Thank you for putting this hard decision before us.

Mrs. LeBlanc asked if the Town Council received a copy of these updated budget memos. Dr. Schumann stated the Town Council Liaisons receive the Board packet. It is also posted on our website.

Mrs. LeBlanc stated the items above the black line are considered priority one budget cuts. This would get us to the Town Managers recommended budget. Dr. Schumann stated that is correct.

Mrs. LeBlanc stated if we received additional money would you put middle school and freshman sports back into the budget. Dr. Schumann stated that is correct. He spoke with Mr. Erdmann today. The joint committee will look into the insurance costs. We need to build our reserves back up.

Mrs. LeBlanc understands that we need to build our reserves back up. State funding and insurance problems are very frustrating. The people that put us in this situation are not here anymore. We are left with this mess – shame on you. Ultimately, the Town loses out.

Mr. Neville stated it is hard to disagree with Mrs. LeBlanc and Mr. Peabody. Athletics is important in every family. We are going to make cuts without touching full day kindergarten, activities and the Eagle hour. We can never give up full day kindergarten. He has heard a lot of people say just get rid of the Eagle Hour. It hasn't been started yet. If we did this now, we would be starting from scratch scheduling all of the high school student's schedules for next year. Scheduling is a huge job. Where do you go to get the money we need to support education programs? He does not want to take funds from the Health Insurance line item. Where would we find the money for athletics without cutting class sizes? If we increase class sizes, we will change learning for our students.

Chairman Sirard stated his fear for the budget is this year is tough, next year it will be even worse. Everyone has their own priorities. The State is supposed to only support K-12 education. They should not be supporting colleges, magnet or charter schools. The Board may be forced to look at pay-for-play for all athletics. We are not being fully funded by the State and Federal governments. We have been kicking the can down the road. Our budget concerns will only be worse next year. We do not know what the State will do.

Mr. Peabody stated that being a member of CAFE has advantages. They lobby for local education. He doesn't like that CAFE because they supports CREC. CREC takes away from us for magnet school education. We are funding the Sheff vs. O'Neill solution with magnet school tuitions.

Mrs. LeBlanc stated financially we have been put in a bad place this year because of the insurance shortages. That is why she asked the Town Council if there are any other options. This is unfair that this will now become the taxpayer's responsibility due to someone's mismanagement.

Mr. Ludwick asked if the Board will also need to vote on the insurance proclamation after the Town addresses it?

Dr. Schumann stated that both the Town Manager and he reviewed this resolution. The Town Council will vote on it first and then the Board will need to vote on it.

Mr. Ludwick stated he is not in favor of using the fund balance to balance the budget. You never want to do this. This is what has gotten the State into such financial problems. He asked about the bond rating and the shortage in the insurance fund. If the budget is cut, can we ask the Town Council for the money from the fund balance? We may not receive it, but we could ask for it. If the Town Council uses the fund balance this year, it would help us so we don't need to cut athletics. We need to be creative as a Board.

Dr. Schumann stated we could ask the Town Council about this.

Mr. Ludwick stated the community voted to renovate the high school. It is absolutely gorgeous. We will not be able to compete athletically in Class L division without freshman sports. We are raising the level of our student's academic achievement with the Eagle Hour. This should be an easy decision. We can't just take it if this is the case. There are other solutions. We need to plan for next year. We need a joint decision with the Board and Town Council. We need to plan and can't keep having the same discussions about cutting sports, robotics, band or other programs.

Mr. Ludwick added that the lobbying needs to come from us. We use the Connecticut Conference of Municipalities. He is not sure about CABA. If we don't do this, shame on us. The cost of free is very expensive. Hopefully, people will start to understand this.

Mr. Neville stated we need to discuss the State funding. The Federal government hasn't funded us fully either. We will only get something by discussing this with our colleagues in the Town Council. This has been an unusual year. We only have control of what goes on in our town. We do not have any more funding to cut from the supplies or equipment line items. No one wants to lose athletics. We need to look at things on both sides of the budget. No one wants to cut athletics. He would like to know if we could get another year out of our town vehicles. We need to look at things differently. We all want to open up the high school right without making cuts.

Mrs. Unghire agreed with Mr. Neville about looking at things differently. We need to consider recycling be done once a month instead of two times a month. There are other ideas we could jointly look at and discuss.

Mr. Ludwick stated we need to look at what we can do without from both sides by looking at the budget line-by-line. He believes we could come up with the money looking into the budget.

Mr. Kruzel agreed. He stated we were told the cost to put in a traffic light will cost around \$350-\$400K. The State is replacing traffic lights all over. The traffic light on Shaker Road is being replaced and it was just put in not that long ago. This money could be used for education. Do the math Mr. State - education needs to come first.

Mr. Peabody is all for balancing the budget by looking at line items by taking \$1,000 here and

there in order to balance the budget. Dr. Schumann may be able to assist us here. We are all in agreement and don't want to make any cuts to the high school.

12. BOARD COMMITTEE REPORTS

a. Building Committee

Mr. Neville reported that the Building Committee met and we discussed the traffic light at the top of the entrance to Enfield High. There is no quick way to do this. We are still exploring this. We have concerns and will continue to pursue this topic for the safety of our students and families.

Mr. Neville is glad to hear that the Enfield High Gym will be used this week. The Building Committee will meet again on April 28th. The committee has done a great job. Every time he drives into the Enfield High school entrance, he is very impressed with the look and development of the building renovations.

Mr. Kruzel thanked the Enfield High School students for putting up with all of the construction. Very soon you will all have a beautiful new school to attend.

b. Curriculum Committee

Mr. Neville reported the Curriculum Committee met. We discussed the grades 3-5 standards based report cards and how they fit in with eSchool and HAC/TAC.

Mr. Peabody added that Mr. Bourassa, our Chief Education Technology Officer has been working with vendors for updates for the 3-5 standards based report cards. We also discussed AP classes and funding costs for placement tests for AP and UCONN ECE tests.

Mr. Neville stated we have been pushing our students to take AP classes and have increased the number of courses available. We have students that are taking multiple classes. We have had parents address the Board regarding the fees. This is something we need to consider for our students and families.

c. Finance Committee

Mr. Peabody reported the Finance Committee met earlier tonight. We will address accounts and payroll later on the agenda. The Finance Committee members would like to continue to prioritize budget items and continue to work with the Town Council.

13. APPROVAL OF MINUTES

Mr. Kruzel moved, seconded by Mrs. Thurston that the Regular Meeting Minutes of April 12, 2016 be approved. A vote by **show-of-hands 8-0-1** passed with Mr. Grady abstaining.

14. APPROVAL OF ACCOUNTS PAYROLL

a. For the Month of March 2016

Mr. Peabody moved, seconded by Mr. Kruzel that the Enfield Board of Education certifies that in the month of March 2016, total expenditures amount to \$6,076,577.47 broken down between payroll totaling \$3,972,795.98 and other accounts totaling \$2,103,781.49.

All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly

documented.

A vote by **show-of-hands 9-0-0** passed unanimously.

b. Line Item Transfers, if any - None

15. CORRESPONDENCE AND COMMUNICATIONS - None

16. AUDIENCES

Wendy Osada, Windmill Road – Mrs. Osada stated that she has reached out to our State Senators about the traffic light at Enfield High School. This is one of her life’s missions to accomplish. The mitigation will need to be put into place and it will take at least a year and a half before we can get a traffic light installed. She believes scheduling would be an easier than taking away athletics. One of the referendum reasons was to offer our high school students larger course selections. Scheduling is not one of the Building Committee tasks. The new schedule will mean adding 12 additional teachers since there will be no more study halls. She would like to know who will be monitoring the students during the Eagle Hour. Another school system that added this program needed to hire additional staff to monitor the students during lunch. The teaching staff will be in their classrooms. Has the Board or administration considered this? Her other concern is who will be monitoring the students that will leave school during this hour. Students will now have a full hour of free time. What legal ramifications will there be if a student gets hurt during this hour? She would like the Board to contemplate before making any decisions before cutting athletics. We might need to seriously consider pay-to-play athletics. Our students will not be ready to play at the varsity level without freshman and middle school sports. She urged Board members to not eliminate athletics. Thank you.

Liz Davis, North Maple Street – Mrs. Davis thanked the Board for everything you do for our students and community. Our students will benefit greatly academically for the 800 additional instruction hours with the new Eagle Hour. We will be doubling our children’s education. She also agrees that athletics should not come before academics. If it comes to eliminating athletics, consider pay-for-play as an option. Education is the key for our student’s success in life. Education should come before our roads. There are other options to consider. Education needs to come before our roads. She would like to see the Town Council use the \$350K put aside for the Hazardville Institution used for the education budget. Thank you.

17. EXECUTIVE SESSION

Mr. Kruzel moved, seconded by Mr. Neville that the Enfield Board of Education enters into Executive Session for Matter(s) Related to Collective Bargaining and Superintendents Annual Evaluation Report.

A vote by **show of hands 8-1-0** passed with Mrs. Thurston in dissent.

Mr. Grady left the meeting at 8:37 PM.

The Board remained in Council Chambers for the Executive Session at 8:40 PM. Mr. Drezek and Dr. Schumann joined the Board in Executive Session. No Board action occurred during the Executive Session.

18. ADJOURNMENT

Mrs. Thurston moved, seconded by Mr. Kruzel to adjourn the Regular Meeting of April 26, 2016.

All ayes, motion passed unanimously.

Meeting stood adjourned at 9:00 PM.

Tina LeBlanc
Secretary
Board of Education

Respectfully Submitted,

Kathy Zalucki, Recording Secretary